



ADISA UPDATES

INTAKE PROCEDURES

Recommendations

- Create standardized intake process utilizing fear free methods to minimize stress in handling and reduce the likelihood of animals becoming ill.
- Designate separate dog and cat intake areas.
- Prioritize intake of animals in the morning so animals are not left in overnight holding areas or feral dens.
- Vaccinate animals immediately upon intake. Physical exams can be performed later but animals should not be waiting overnight or all day to have vaccines administered.



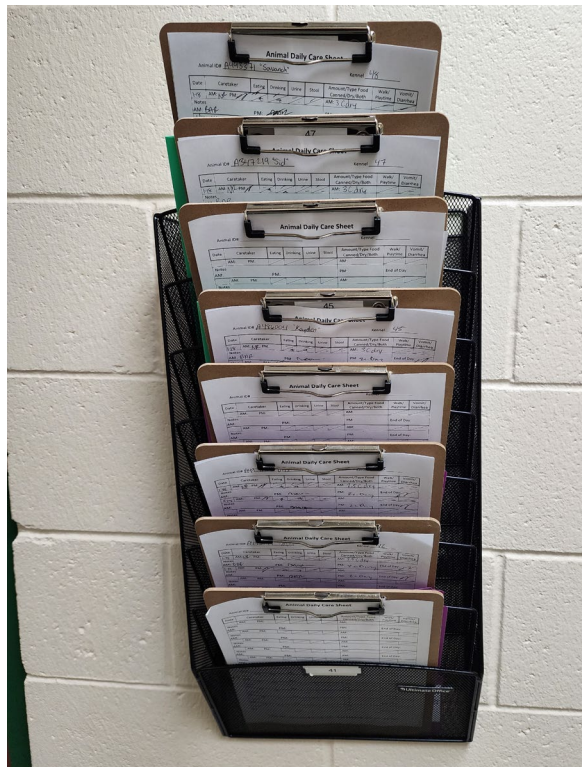
NEW CAT INTAKE AREA

GENERAL ANIMAL CARE

Recommendations

- Improve nutrition and daily maintenance of animals
- Update SOPs for all components of general animal care and sheltering processes
- Implement scheduling of staff assigned assignments in advance to allow staff to arrive and get started with their assigned tasks

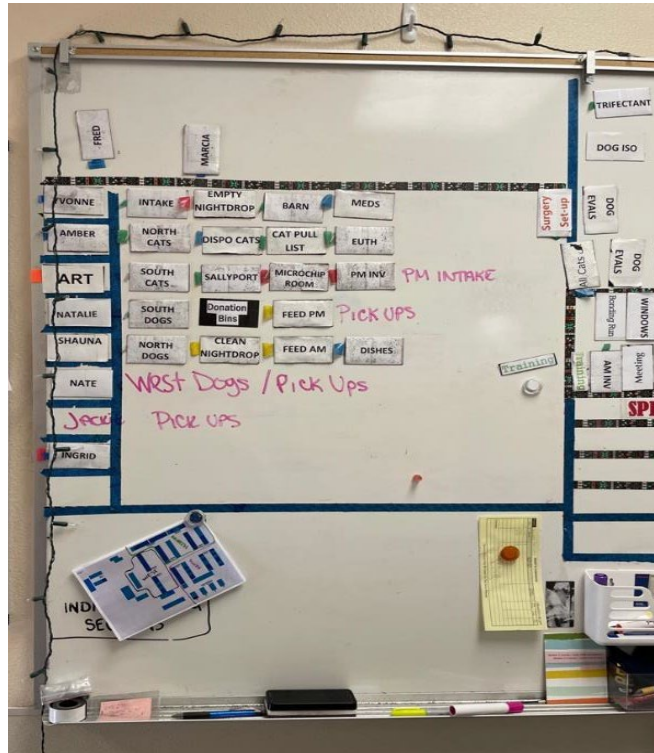
ANIMAL CARE SHEETS AND FEEDING WHITEBOARDS



41		
42		
43		
44		
45	A486004	Feed BID <u>CAUTION</u> when returning to cage!
46	Kali	NO FRISBEEES FEED DRY/EN
47	A347219 "Sid"	NO PUZZLE FEEDERS (PLASTIC) MONITOR IF CHEWING ON FENCE FEED BID -SPRAY BITTER APPL. AS NEEDED
48		

DAILY STAFF ASSIGNMENTS

OLD



NEW

	Monday 12/5/2022	Tuesday 12/6/2022	Wednesday 12/7/2022	Thursday 12/8/2022	Friday 12/9/2022	Saturday 12/10/2022	Sunday 12/11/2022
Ingrid	INTAKE AM/PM MEDS EMPTY ND	INTAKE TILL 2 AM MEDS EMPTY ND VACCINE CLINIC	INTAKE AM/PM MEDS EMPTY ND	INTAKE AM/PM MEDS EMPTY ND	INTAKE AM/PM MEDS EMPTY ND	OFF	OFF
Art	ADMIN PM INV	ADMIN PM INV PM MEDS	ADMIN SALLY PORT PM INV	ADMIN PM INV	ADMIN PM INV	OFF	OFF
Amber	WEST DOGS CAT PULL DISPO	WEST DOGS CAT PULL DISPO	WEST DOGS CAT PULL DISPO	OFF	OFF	ADMIN PM INV	WEST DOGS PM INV
Nate	OFF	NORTH DOGS FEED AM DISHES DONATIONS	SOUTH DOGS CLEAN ND DONATIONS BARN	SOUTH DOGS CAT PULL DISPO BARN CLEAN ND	SOUTH DOGS CAT PULL DISPO CLEAN ND	WEST DOGS CAT PULL DISPO FIX KURANDA BEDS FLOORS	OFF
Shauna	NORTH DOGS FEED AM DISHES DONATIONS	ALL CATS SALLY PORT BARN FLOORS	OFF	OFF	NORTH CATS SALLY PORT BARN FLOORS	NORTH DOGS FEED AM DISHES DONATIONS	NORTH DOGS FEED AM DISHES DONATIONS
Natalie	ALL CATS SALLY PORT BARN FLOORS	OFF	OFF	VAC	WEST DOGS CLEAN ND FEED PM DONATIONS	SOUTH DOGS CLEAN ND BARN	SOUTH DOGS FEED PM CLEAN ND BARN
Vince	OFF	OFF	NORTH DOGS FEED AM DISHES	NORTH DOGS FEED AM DISHES	NORTH DOGS FEED AM DISHES	ALL CATS SALLY PORT MC ROOM	ALL CATS SALLY PORT MC ROOM
Brian	SOUTH DOGS CLEAN ND MC ROOM FEED PM	SOUTH DOGS CLEAN ND MC ROOM FEED PM	NORTH CATS FEED PM FLOORS	ALL CATS SALLY PORT MC ROOM FEED PM	OFF	OFF	INTAKE AM/PM MEDS EMPTY ND
Justine	OFF	SOUTH CATS VACCINE CLINIC	SOUTH CATS MC ROOM HELP CLOSE FRONT OFFICE	WEST DOGS SALLY PORT HELP CLOSE FRONT OFFICE	SOUTH CATS FRONT OFFICE	INTAKE AM/PM MEDS EMPTY ND	OFF

GENERAL ANIMAL CARE

Recommendations Cont'd

- Improve disease recognition among staff
- Implement enrichment, behavior and stress reduction program in shelter for all animals
- Improve housing for rabbits, pocket pets and exotics

SMALL ANIMAL HOUSING

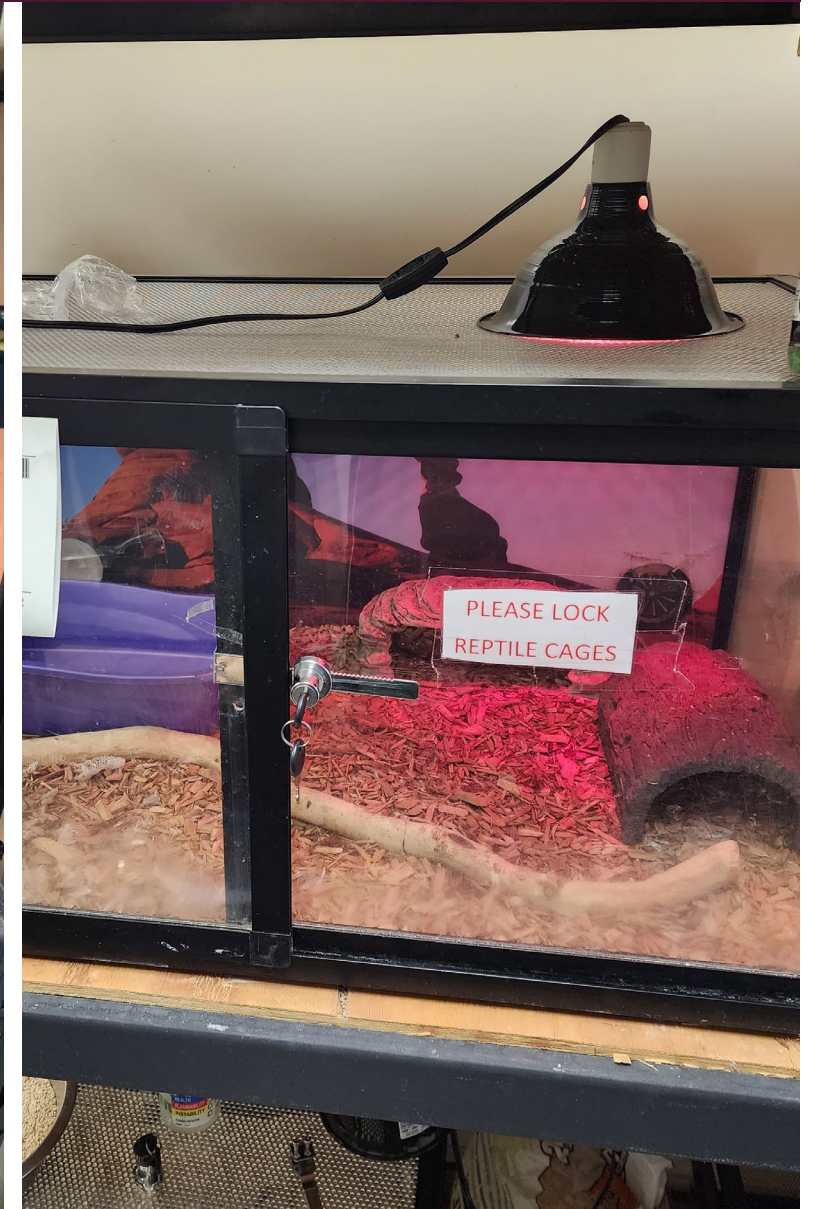
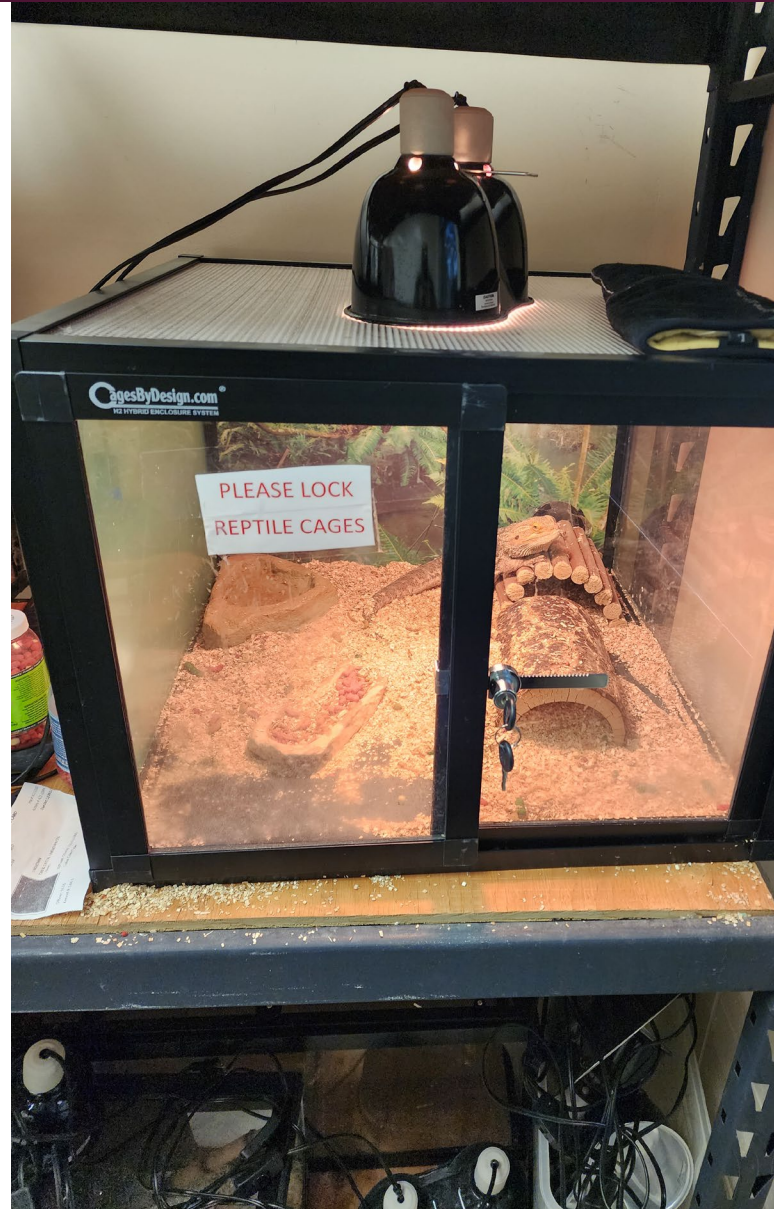
OLD HOUSING



NEW HOUSING



OLD REPTILE HOUSING



NEW REPTILE HOUSING



ANIMAL ENRICHMENT SCHEDULES

Long-term Cat Enrichment Schedule 12/12-12/18

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
North Cat rooms 1 & 2 (and any other feral cats)	1 tbl. Canned food	Small Animal/Bird Scent	Treats & music	Catnip & new toy	1 tbl. Canned food	Small Animal/Bird Scent	Treats & music
North Cat rooms 4,5,6	Small Animal/Bird Scent	Catnip	Puzzle feeding/ snuffle mats	Pipe Cleaner Toy	1 tbl. Canned food	Bubbles & music	New toy
North Cats room 7 & 8	Wheat Catnip	Tulip Puzzle feeding/ snuffle mats	Taro Pipe Cleaner Toy	Lavender 1 tbl. Canned food	Green Tea Bubbles & music	Banana New toy	Caramel Small Animal/Bird Scent
South Cats	Tulip Puzzle feeding/ snuffle mats	Taro Pipe Cleaner Toy	Lavender 1 tbl. Canned food	Green Tea Bubbles & music	Banana New toy	Caramel Small Animal/Bird Scent	Wheat Catnip

Long-Term Animal- Enrichment Schedule 1/5-1/8

	Mon	Tues	Wed	Thurs	Fri	Sat	Sun
37 Ash Keep Baby Girl	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats
45 Kayden *USE CAUTION*	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff
46 Kali	Walk & socialize with staff	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training	Pupsicles
47 Sid	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats *see updates*	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training
56 Bucky	Leash manners/ basic training	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs	Find it Game	Treats
72 Cookie	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs	Find it Game
77 Estraya	Find it Game	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs
78 Zues	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff	Puzzle Feeding/ snuffle mats
79 Penny	Puzzle Feeding/ snuffle mats	barn/ bonding run Stuffed Kongs	Find it Game	Treats	Leash manners/ basic training	Pupsicles	Walk & socialize with staff

Dog Enrichment Schedule

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
West	Banana Bubbles & music	Taro New toy	Lavender Frisbee Schmeear	Green Tea Bubbles & music	Caramel New toy	Wheat Frisbee Schmeear	Tulip Bubbles & music
South	Taro New toy	Lavender Frisbee Schmeear	Green Tea Bubbles & music	Caramel New toy	Wheat Frisbee Schmeear	Tulip Bubbles & music	Banana New toy
North	Lavender Frisbee Schmeear	Green Tea Bubbles & music	Caramel New toy	Wheat Frisbee Schmeear	Tulip Bubbles & music	Banana New toy	Taro Frisbee Schmeear
Quarantine	Green Tea Bubbles & music	Caramel New toy	Wheat Frisbee Schmeear	Tulip Small Animal Bedding	Banana Stuffed Kongs Remove from kennel before you go home!	Taro Puzzle feeding/ snuffle mats	Lavender Pupsicles

FIELD SERVICES

Recommendations

- Continue efforts to increase licensing ability via partners and new technology tools
- Work with county sheriff and city police departments to establish designated liaisons for facilitation of services to the community and case handling
- Engage in discussions with the county and policy makers to update WCC 55

COMMUNITY AND CUSTOMER SERVICE

Recommendations

- Conduct a website audit
- Increase availability of materials in Spanish
- Restructure and relaunch the volunteer program
- Continue developing community outreach programming and encourage networking with peers at other organizations

NEW POSITIONS

- Field Manager
- Dispatch Supervisor
- Program Assistant
- DSS
- Veterinarian and
Veterinary Assistant

FUTURE AREAS OF FOCUS

- Continued revisions of SOPs
- Overhaul of staff areas to accommodate new positions
- Staff Development
- Questions